



Board of Trustees Regular Meeting Minutes

May 06, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

Staff present: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Police Chief Jeremy Black, Town Attorney Amy Penfold, Public Works Director Brett Bloom. Sgt. Ken Amick was present. Maria Cardenas was present. Marla Martin from the 2608 Club was present.

The Board will consider and may act on the following items:

1. Call to Order

2. Roll Call

PRESENT

Mayor Fil Archuleta

Trustee Gary Sorensen

Trustee Leigh Sorensen

Trustee Alex Lopez

Trustee Katherine Rodriguez

Trustee Sam Parsons

Trustee Rebecca Moreau

3. Consent Agenda

a. Approve Minutes from April 15th, 2025 Regular Meeting

b. Approve Bills Paid

c. Approve Bills to be Paid

d. Approve PTO for Cheryl Campbell May 28 and 29, 2025

e. Approve CIRSA Workers' Compensation Payroll Audit invoice in the amount of \$5,145.18

f. Approve Hauser Architects invoice in the amount of \$32,827.22

g. Approve Primary Arms invoice in the amount of \$22,750.01

Motion made to approve the Consent Agenda items a.- g. by Trustee Lopez, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Approve Lonelle Archuleta's attendance at CML Conference

Mayor Fil Archuleta recused himself from this item.

Motion made to approve Lonelle Archuleta's attendance at CML Conference by Trustee Lopez, Seconded by Trustee Moreau.

Voting Yea: Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
Voting Abstaining: Mayor Archuleta
6 Aye. 0 Nay. Motion carried.

6. Approve Tim Costello's attendance at CML Conference

Trustee Rebecca Moreau recused herself from this item.

Motion made to approve Tim Costello's attendance at CML Conference by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons

Voting Abstaining: Trustee Moreau

6 Aye. 0 Nay. Motion carried.

7. Grants

- a. Approve Commercial Revitalization Grant for the 2608 Club in the amount of \$484.42

Marla Martin represented the 2608 Club for the next three items.

The 2608 Club is applying for a Commercial Revitalization Grant to paint their building and lay sod. The members are providing the labor so the grant requests are for the cost of materials.

Motion made to approve the Commercial Revitalization Grant for the 2608 Club in the amount of \$484.42 by Trustee Moreau, Seconded by Trustee Leigh Sorensen.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- b. Approve Fence Grant for the 2608 Club in the amount of \$210.82

Motion made to approve the Fence Grant application for the 2608 Club in the amount of \$210.82 by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- c. Approve Pavement Grant for the 2608 Club in the amount of \$2535.13

Motion to approve Pavement Grant for the 2608 Club in the amount of \$2,535.13 made by Trustee Lopez, Seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

8. Contracts

- a. Approve Xcel Street Light Agreement

Motion made to approve the Xcel Street Light Agreement by Trustee Leigh Sorensen, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- b. Approve Xcel Energy invoice in the amount of \$13,768.90
Motion made to approve the Xcel Energy invoice in the amount of \$13,768.90 by Trustee Moreau, Seconded by Trustee Parsons.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.
- c. Consider Vector Service Agreement
Vector Service will spray for mosquitos every Tuesday.
Motion made to approve Vector Service Agreement in the amount of \$289.00 every application by Trustee Leigh Sorensen, Seconded by Trustee Parsons.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.
- d. Consider Letter of Engagement from Daniel Jones from Coan, Payton and Payne
Ms. Penfold led a discussion regarding this item. Coan, Payton and Payne submitted a letter of engagement to determine the ownership of the dividing line of the alleyway behind the police department.
Motion made to approve the Letter of Engagement from Daniel Jones from Coan, Payton and Payne by Trustee Lopez, Seconded by Trustee Parsons.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.

9. Bootleggin' Days Security Proposals

- a. Malama Protection Services
Motion made to approve Malama Protection Services for Bootleggin' Days in the amount of \$5,750.00 by Trustee Leigh Sorensen, Seconded by Trustee Lopez.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.
- b. Code 4 Security Services
Motion made to deny Code 4 Security Services by Trustee Leigh Sorensen, Seconded by Trustee Lopez.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.

10. Appoint Amy Penfold as Municipal Court Prosecutor

Motion made to appoint Amy Penfold as Municipal Court Prosecutor by Trustee Gary Sorensen, Seconded by Trustee Parsons.
Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau
7 Aye. 0 Nay. Motion carried.

11. Approve Maria Cardenas tuition for both summer semesters

- a. UNC invoice in the amount of \$4152.00

Motion made to approve UNC invoice in the amount of \$4,152.00 for Maria Cardenas summer semesters by Trustee Leigh Sorensen, Seconded by Trustee Lopez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

12. Ordinances

- a. Ordinance 07-2025 An Ordinance Modifying The Town Of Garden City's Commercial Revitalization Grant Program

Motion made to adopt Ordinance 07-2025 An Ordinance Modifying The Town Of Garden City's Commercial Revitalization Grant Program by Trustee Lopez, Seconded by Trustee Leigh Sorensen.

Voting Yea: Trustee Katherine Rodriguez, Trustee Sam Parsons, Mayor Fil Archuleta, Trustee Leigh Sorensen, Trustee Gary Sorensen, Trustee Rebecca Moreau, Trustee Alex Lopez

7 Aye. 0 Nay. Ordinance 07-2025 adopted.

- b. Ordinance 08-2025 An Ordinance Extending The Town of Garden City's Elected Official's Terms To The November 2026 and 2028 Elections

Motion made to adopt Ordinance 08-2025 An Ordinance Extending The Town of Garden City's Elected Official's Terms To The November 2026 and 2028 Elections by Trustee Lopez, Seconded by Trustee Moreau.

Voting Yea: Trustee Rebecca Moreau, Trustee Gary Sorensen, Mayor Fil Archuleta, Trustee Sam Parsons, Trustee Alex Lopez, Trustee Katherine Rodriguez, Trustee Leigh Sorensen

7 Aye. 0 Nay. Ordinance 08-2025 adopted.

13. Board of Trustees Vacancy

- a. Accept Trustee Sam Parson's letter of resignation effective May 7th, 2025

Motion made to accept Trustee Sam Parsons' letter of resignation effective May 7th, 2025 by Trustee Leigh Sorensen, Seconded by Trustee Rodriguez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

- b. Announce vacancy on the Town of Garden City Board of Trustees

Motion made to approve vacancy on the Town of Garden City Board of Trustees by Trustee Lopez, Seconded by Trustee Moreau.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

14. Approve attendance for Board Members and staff at CML District 2 Spring Meeting May 22, 2025 at 5 PM in Berthoud at a cost of \$30.00 per person

Motion made to deny attendance for Board Members and staff at CML District 2 Spring Meeting May 22, 2025 at 5 PM in Berthoud at a cost of \$30.00 per person by Trustee Lopez, Seconded by Trustee Parsons.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

15. Consider donation of shed to Schneider Paving LLC

Motion made to approve the donation of the shed to Schneider Paving LLC by Trustee Moreau, Seconded by Trustee Rodriguez. The shed will be removed from the depreciation schedule.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

16. Consider wage increase for Brett Bloom

Public Works Director Brett Bloom addressed the Board. He requested a 5% increase in his wage. Mayor Archuleta recommended denial due to lack of Code Enforcement duties being completed, which included dog licensing, debris on personal property being visible to the public, and street work being left undone. Mr. Bloom advised he has given citations to individuals that warranted them.

Motion made to deny wage increase for Brett Bloom by Trustee Leigh Sorensen, Seconded by Trustee Lopez.

Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Moreau

Voting Nay: Trustee Parsons

6 Aye. 1 Nay. Motion carried.

17. Staff Reports

a. Town Administrator

Town Administrator Cheryl Campbell advised the Board the auditors are here this week getting everything they need to move forward. Lindsay has five food trucks for Bootleggin' Days. We are just waiting on Georgia Boys to make it official. Tammy Krieger wanted to host a dinner for all the car show attendees, and this is not something that would be possible. The Town is coming up with ideas that Ms. Krieger can do to show her gratitude to the participants. Evans City Council is considering marijuana at an upcoming meeting. Our marijuana sales have fallen 24% which is consistent with the state marijuana sales. CDOT is doing another short traffic study and will attempt to revamp and restart a plan for construction. CDOT was also found to be drilling a hole in the stamped sidewalk on 8th Ave to install a sign. CDOT did not notify the town. A supervisor there said he would try to stop the sign from going in, but if it is installed, the town has the right to take it down. Lindsay is hosting a Northern Colorado Clerk's Luncheon next week. Cheryl and Kenzie are working to organize the vault.

b. Police Chief

Chief Black addressed the Board. He is part of a legislative group that monitors bills moving through the state. A semi-automatic ban bill was passed into law this year, even with the groups' involvement. Law suits are already filtering in for that bill. He will keep us updated on the progress. AIMS Community College will be asking for an engagement letter in the future for a training facility. This would be an opportunity for the Town if it ever needed help recruiting officers, they could possibly choose from AIMS. The department is in the running for a JAG grant this year. The rifles are built and almost all are street ready. Chief will have a traffic study prepared for the Board next meeting.

c. Public Works Director

Public Works Director Brett Bloom gave his report. Clean-up Days went well, four dumpsters were used. The new trash service has started. The shop expansion started this week. The Community Gardens should be finished soon with the bushes and flowers planted. The flowers for 8th Avenue should be here next week.

d. Town Attorney

Ms. Penfold gave her report. The Builder's First Source attorney accepted the terms from the Board. The invoice for the project has increased. She followed up on a previous inquiry about electric fences in town, they are not in the code. She brought up a case from Elizabeth Colorado about amending agendas within the 24 hours before a meeting. Elizabeth was sued and lost being as it was against statute.

18. Other Board Issues

Cheryl Campbell advised that BACA called and asked if the old boardroom TV was still available. The Board nodded to give them the TV.

19. Announcements

- a. Picasso and Wine is Saturday, May 17th at 2:00PM at the Community Center
- b. CML District 2 Spring Meeting Thursday May 22 in Berthoud at 5 PM

20. Adjourn

Motion made to adjourn the meeting by Trustee Parsons, Seconded by Trustee Gary Sorensen. Voting Yea: Mayor Archuleta, Trustee Gary Sorensen, Trustee Leigh Sorensen, Trustee Lopez, Trustee Rodriguez, Trustee Parsons, Trustee Moreau

7 Aye. 0 Nay. Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:35PM.