



Board of Trustees Regular Meeting Minutes

September 16, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

In Attendance: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, and Finance Clerk Maria Cardenas. Police Chief Jeremy Black was absent. Valerie Nelson from The White Horse Inn was present.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

ABSENT:

3. Consent Agenda

- a. Approve Minutes from September 2, 2025 Regular Meeting
- b. Approve Financial Reports
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Water Rebate payment to Eliseo Lopez in the amount of \$306.76
- f. Approve Water Rebate payment to German Batrez in the amount of \$259.80

Trustee Leigh Sorensen moved to approve Consent Agenda items a.-f. seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Trustee Alex Lopez recused himself.
Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Liquor

- a. Consider Permit Application and Report of Changes for The White Horse Inn Change Of Manager

Valerie Nelson represented The White Horse Inn for this item.

Trustee Rebecca Moreau moved to approve Permit Application and Report of Changes for The White Horse Inn Change of Manager, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Consider winter coat drive for winter 2025

Trustee Leigh Sorensen moved to approve the winter coat drive for winter 2025, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

7. Approve Cheryl Campbell PTO request beginning September 25, 2025

Cheryl will be having surgery and will use her time to recover.

Trustee Alex Lopez moved to approve Cheryl Campbell PTO request beginning September 25, 2025, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

8. Consider 2026 health insurance plans

Trustee Leigh Sorensen moved to approve the Public Sector Healthcare Group medical

insurance plans for 2026, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- a. Health insurance options

9. Approve increase in monthly health stipend to \$950.00 for full-time employees starting January 1, 2026

Trustee Rebecca Moreau moved to approve increase in monthly health stipend to \$950.00 for full-time employees starting January 1, 2026, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

10. Christmas party discussion

Staff discussed the Christmas party, the Board will go with Prime Rib, Filet and Chicken Marsala for the narrowed menu.

11. Police Department items

- a. Approve Earth Engineering Consultants Inspection Proposal not to exceed the amount of \$21,500.00

Trustee Alex Lopez moved to approve the Earth Engineering Consultant Inspection Proposal not to exceed the amount of \$21,500.00, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

12. Staff Reports

- a. Town Administrator

Administrator Cheryl Campbell gave her report. She touched on the Hope House gala that is this weekend. There will be a Special Meeting next week before the Budget Session. The HR Company was here last week, and they are already working on job

descriptions. She will be out of the office starting next Thursday.

b. Police Chief

Sgt. Amick gave the Chief's report. The Chief will return next week. Amick and Reid are keeping things under control while he is gone. They had their first construction meeting today and it went well. Some concerns were addressed and solutions made. There are four candidates for the two reserve positions. The United Way shelter will be opening on October 30th. He also advised the Board of local vehicle thefts.

c. Town Attorney

Ms. Penfold advised the Board that there is a threat of a lawsuit. She will advise further once information is available. The Building Code will need to be updated. She updated the Board on a few other legal items.

13. Other Board Issues

Sgt. Amick advised the Board that the furnace and A/C condenser will be stored in the shop until they can be sold or donated. Sgt. also thanked everyone for Bootleggin' Days.

14. Announcements

- a.** Picasso and Koolaid is Saturday, September 20th at 1:00pm
- b.** The 2026 Budget Session for all other departments is September 23, at 5:30pm. Dinner will be provided.

15. Adjourn

Trustee Gary Sorensen moved to adjourn , seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Mayor Fil Archuleta adjourned the meeting at 6:13pm.

Lindsay Shoemaker, Deputy
Town Clerk