



Board of Trustees Regular Meeting Minutes

August 19, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

In Attendance: Town Administrator Cheryl Campbell, Police Chief Jeremy Black, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, and Finance Clerk Maria Cardenas.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

3. Consent Agenda

- a. Approve Minutes from August 4, 2025 Regular Meeting
- b. Approve Financial Reports for July, 2025
- c. Approve Bills Paid
- d. Approve Bills to be Paid
- e. Approve Rush Management invoice in the amount of \$4,650.00
- f. Approve Earth Green Fence invoice in the amount of \$24,143.80

Trustee Alex Lopez moved to approve the Consent Agenda items a.-f., seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Human Resource Proposals

- a.** Consider Human Resources Consulting & Outsourcing Services Proposal from Birdie

Trustee Alex Lopez moved to deny Human Resources Consulting & Outsourcing Services Proposal from Birdie, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b.** Consider Proposal for HR Consulting Services from Precision Employment

Trustee Alex Lopez moved to approve Proposal for HR Consulting Services from Precision Employment, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Police Department Items

- a.** Approve Mark Young Construction Guaranteed Maximum Price Proposal Attachment A in the amount of \$2,755,846.00

Trustee Gary Sorensen moved to approve Mark Young Construction Guaranteed Maximum Price Proposal Attachment A in the amount of \$2,755,846.00, seconded by Trustee Alex Lopez.

ROLL CALL - VOTING YES: Mayor Fil Archuleta, Trustee Gary Sorensen, Trustee Rebecca Moreau, Trustee Leigh Sorensen, Trustee Jasmine Marquez, Trustee Katherine Rodriguez, Trustee Alex Lopez

VOTING NO: None

Motion carried.

- b.** Approve Mark Young Construction Guaranteed Maximum Price Amendment - Exhibit A

Trustee Alex Lopez moved to approve Mark Young Construction Guaranteed Maximum Price Amendment - Exhibit A, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,

Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen,
Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- c. Approve four new Police Department Policies titled Service Animals, Transporting Persons in Custody, Facial Recognition Technology, and ADA Compliance

Trustee Alex Lopez moved to approve four new Police Department Policies titled Service Animals, Transporting Persons in Custody, Facial Recognition Technology, and ADA Compliance, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,
Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen,
Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

7. Bootleggin' Days Contract

- a. Approve Owl Canyon Outlaw Performance Contract for Bootleggin' Days 2025

Trustee Rebecca Moreau moved to approve Owl Canyon Outlaw Performance Contract for Bootleggin' Days 2025, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,
Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen,
Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

8. Consider Streamline Web Services

- a. Consider Streamline Platform - Website Subscription Agreement

Trustee Leigh Sorensen moved to approve Streamline Platform- Website Subscription Agreement, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,
Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen,
Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b. Consider DocAccess Essentials and Pro plans

Trustee Rebecca Moreau moved to approve DocAccess Essentials plan, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

9. CMCA Conference

- a. Approve attendance and lodging for Cheryl Campbell and Lindsay Shoemaker at the 2025 CMCA Conference

Trustee Alex Lopez moved to approve attendance, lodging for Cheryl Campbell and Lindsay Shoemaker at the 2025 CMCA Conference, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

10. Consider 2025 Staff Christmas Party

Trustee Alex Lopez moved to approve the 2025 Staff Christmas Party, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

11. Staff Reports

- a. Town Administrator

Administrator Cheryl Campbell gave her report. She has been invited to the Fire Department for a meeting on Thursday to discuss the Western Hills Fire Protection agreement. Garden City has been a part of the agreement for as long as anyone can remember. The meeting on Thursday will be to try and find out where the original documents are, so that Greeley Fire Department can still serve Garden City. Attorney Amy Penfold will be going with Cheryl. Cheryl has been dealing with several code issues. A cease-and-desist order has been served to the owner of the home next door to the Town Hall, where there is a body shop operating in the incorrect zone. Bootleggin' Days is this weekend. She asked if she could close the office at 5pm on Thursday. The board agreed.

- b. Police Chief

Chief Black gave his report. The PD had a pre-construction meeting with Mark Young and Hauser today. They will break ground in the second week of September and hopefully be done by the first week in May next year. Officer McGarry is no longer with the town. Officer Billings has taken the full-time position. The PD has moved all operations to the basement of Town Hall for the duration of the PD expansion. The homeless shelter does not allow people who are doing business there/utilizing their programs to leave their personal property on site. Those people are leaving their items on private property in and around that area. Chief Black is working on getting this changed.

c. Town Attorney

Ms. Penfold gave her report. A lawsuit from a call in December 2023 has come to the point of possible settlement. The Board decided to offer a settlement of \$20,000.00. She told the Board about several cases that are moving through the legal process.

12. Other Board Issues

Cheryl discussed Bootleggin' Days volunteer times and where the Board tent will go. The Board wants to save the backpacks from National Night Out for next year.

13. Announcements

- a.** Bootleggin' Days is this Friday 5pm-9pm and Saturday 10am-7pm
- b.** The 5th Annual Clarence Krieger Memorial Car Show is this Saturday at 8am
- c.** Town Hall will be closed on September 1st for Labor Day

14. Adjourn

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:43PM.

Lindsay Shoemaker, Deputy
Town Clerk