



## **Board of Trustees Regular Meeting Minutes**

**August 4, 2025 at 5:30 PM**

**Town Hall - 621 27th Street Road, Garden City, CO 80631**

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**The Board will consider and may act on the following items:**

### **1. Call to Order**

In Attendance: Town Administrator Cheryl Campbell, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, and Finance Clerk Maria Cardenas. Christina Mendoza from El Patron's was present.

### **2. Roll Call**

PRESENT: Mayor Fil Archuleta  
Trustee Alex Lopez  
Trustee Leigh Sorensen  
Trustee Rebecca Moreau  
Trustee Katherine Rodriguez  
Trustee Gary Sorensen  
Trustee Jasmine Marquez present via phone

### **3. Consent Agenda**

- a. Approve Minutes from July 15, 2025 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve Build-West Construction, LLC invoice in the amount of \$3,800.00.
- e. Approve Hauser Architects invoice in the amount of \$9,671.94.
- f. Approve Mark Young Construction invoice in the amount of \$10,000.00.

Trustee Rebecca Moreau moved to approve Consent Agenda items a.-f, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

#### **4. Public Not on the Agenda Invited to be Heard**

There was none.

#### **5. Liquor**

- a. Approve Christine Mendoza DBA El Patrons Niteclub Tavern with Live Entertainment Liquor License Renewal Application

Trustee Alex Lopez moved to approve Christina Mendoza DBA El Patrons Niteclub Tavern with Live Entertainment Liquor License Renewal Application , seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

#### **6. Storm Sewer Emergency Repair Bids**

Trustee Alex Lopez moved to approve Northern Colorado Constructors quote in the amount of \$20,341.03, seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- a. J-2 Contracting Co. Recommendation
- b. Northern Colorado Constructors quote in the amount of \$20,341.03
- c. J-2 Contracting Co quote in the amount of \$34,225.08
- d. Naranjo Civil Constructors quote in the amount of \$43,408.30

#### **7. Police Department Policies**

- a. Approve new ADA Compliance Policy

Trustee Leigh Sorensen moved to continue the new ADA Compliance Policy to the August 19th meeting, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b.** Approve new Facial Recognition Technology Use Policy

Trustee Leigh Sorensen moved to continue the new Facial Recognition Technology Use policy to the August 19th meeting, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- c.** Approve new Service Animal policy

Trustee Rebecca Moreau moved to continue the new Service Animal policy to the August 19th meeting, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- d.** Approve new Transporting Persons in Custody policy

Trustee Rebecca Moreau moved to continue the new Transporting Persons in Custody policy , seconded by Trustee Leigh Sorensen.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## **8. Schedule 2026 Budget Sessions**

- a.** Approve Police Department 2026 Budget Session for Tuesday, September 9, 2025 at 5:30pm

Trustee Alex Lopez moved to schedule the Police Department 2026 Budget Session for Tuesday, September 9, 2025 at 5:30pm, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b.** Approve Administration 2026 Budget Session for Tuesday, September 23, 2025 at 5:30pm

Trustee Rebecca Moreau moved to schedule Administration 2026 Budget Session for Tuesday, September 23, 2025 at 5:30pm, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## **9. Consider 2025 Staff Christmas Party**

Trustee Rebecca Moreau moved to continue to the next regular Board Meeting on August 19, 2025 at 5:30pm, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

## **10. Staff Reports**

### **a. Town Administrator**

Administrator Cheryl Campbell gave her report. She found the 1993 ordinance that gives the town a permanent easement on 9th Avenue for the light poles to be installed. Xcel Energy was given the information and will be moving forward with the project. Cheryl has had meetings with two HR companies and will have one more before the next Board Meeting. An industrial refrigerator was purchased for alcohol events at the Community Center. She had a meeting with Jerry Pickett from the City of Greeley. Greeley is installing a fence on HWY 85 that extends down to 25th Street and they want to know if the Town would pay them to put the fence down to 26th Street. They are trying to reduced foot traffic across the highway. Cheryl will get more information for a future meeting.

### **b. Police Chief**

Sgt. Ken Amick gave the Chief's report. They've received the final numbers from Mark Young for the PD Expansion project. It is around \$200,000. More than what they initially quoted, but still within budget. There is a pre-construction meeting this week. Officer Mark McGarry has resigned. Part-time officers Billings and Lamb have both shown their interest in the full-time position. National Night Out is tomorrow night. The Bootleggin' Days Ops Plan is complete and has been sent to the Chief and Cheryl for approval.

### **c. Town Attorney**

Ms. Penfold gave her report. She gave the Board a memo from Coan, Payton & Payne advising them that the alleyway behind the police department is the town's property.

## **11. Other Board Issues**

Two business owners paid to have the alleyway repaired. There are thoughts to give the money they paid back to them since the survey discovered that the alley is the town's property. There will be a meeting after event season to discuss further options.

## **12. Announcements**

- a. National Night Out is tomorrow August 5 at 5PM
- b. Bootleggin' Days is August 22 from 5pm-9pm and August 23 from 10am-7pm

## **13. Adjourn**

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at 6:15pm.

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Lindsay Shoemaker, Deputy  
Town Clerk