



Board of Trustees Regular Meeting Minutes

July 1, 2025 at 5:30 PM

Town Hall - 621 27th Street Road, Garden City, CO 80631

The Board will consider and may act on the following items:

1. Call to Order

In Attendance: Town Administrator Cheryl Campbell, Police Chief Jeremy Black, Deputy Clerk Lindsay Shoemaker, Town Attorney Amy Penfold, Police Sgt. Ken Amick, and Finance Clerk Maria Cardenas. Pedro Guerrero from the EveryDay Store and Marla Martin from the 2608 Club were also present.

2. Roll Call

PRESENT: Mayor Fil Archuleta
Trustee Alex Lopez
Trustee Leigh Sorensen
Trustee Rebecca Moreau
Trustee Katherine Rodriguez
Trustee Gary Sorensen
Trustee Jasmine Marquez

3. Consent Agenda

- a. Approve Minutes from June 17th, 2025 Regular Meeting
- b. Approve Bills Paid
- c. Approve Bills to be Paid
- d. Approve Anderson & Whitney invoice in the amount of \$12,750.00.
- e. Approve Build-West Final Invoice in the amount of \$18,859.00
- f. Approve Cheryl Campbell PTO Request for July 28-31, 2025

Trustee Alex Lopez moved to approve the Consent Agenda items a.-f., seconded by Trustee Rebecca Moreau.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

4. Public Not on the Agenda Invited to be Heard

There was none.

5. Grants

- a.** Approve Final Review and payment for the 2608 Club Pavement Improvement Grant in the amount of \$2,534.13

Trustee Rebecca Moreau moved to approve Final Review and payment for the 2608 Club Pavement Improvement Grant in the amount of \$2,534.13, seconded by Trustee Alex Lopez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

6. Liquor

- a.** Everyday Stores LLC DBA EveryDay Stores #5709 Permit Application and Report of Changes

New manager Pedro Guerrero was present for this item.

Trustee Rebecca Moreau moved to approve Everyday Stores LLC DBA EveryDay Stores #5709 Permit Application and Report of Changes, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

- b.** Everyday Stores LLC DBA EveryDay Stores #5709 Fermented Malt Beverage and Wine liquor license renewal

Pedro Guerrero represented Everyday Store for this item as well.

Trustee Alex Lopez moved to approve Everyday Stores LLC DBA EveryDay Stores #5709 Fermented Malt Beverage and Wine liquor license renewal contingent on a passing building inspection , seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen, Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen, Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

7. Ordinances

- a.** Ordinance No. 09-2025 An Ordinance Amending Chapter 8 – Vehicles And Traffic, Article 1 - Model Traffic Code, Sec. 8-1-30 – Additions Or Modifications, The Said Model Traffic Code, As Adopted, Is Subject To The Following Additions Or Modifications And Sec. 8-1-40 - Penalties

Trustee Rebecca Moreau moved to adopt Ordinance No. 09-2025 An Ordinance Amending Chapter 8 – Vehicles And Traffic, Article 1 - Model Traffic Code, Sec. 8-1-30 – Additions Or Modifications, The Said Model Traffic Code, As Adopted, Is Subject To The Following Additions Or Modifications And Sec. 8-1-40-Penalties, seconded by Trustee Leigh Sorensen.

VOTING YES:

Trustee Gary Sorensen
Mayor Fil Archuleta
Trustee Rebecca Moreau
Trustee Leigh Sorensen
Trustee Alex Lopez
Trustee Katherine Rodriguez
Trustee Jasmine Marquez

VOTING NO: None

Ordinance 09-2025 adopted.

8. CML Reports

- a.** Fil

Mayor Fil Archuleta gave his report from the CML Conference. He went to many classes including a Managing Divisions course. It was about Boards that disagree and how to go about resolving those issues to maintain a united Board.

- b.** Alex

Trustee Alex Lopez gave his report. He was disappointed with some of the classes being repetitive. But the motivational speaker made an impression on him to never give up on your dreams.

- c.** Katherine

Trustee Katherine Rodriguez gave her report. She was happy that new members got to go this year and she was able to connect with them more.

- d.** Rebecca

Trustee Rebecca Moreau gave her report. She thanked the Board for allowing her to attend. She took away many things from the keynote speaker. She applied for a passport, something she has been wanting to do for a long time. In the DOLA class she

learned a lot about grants that may be available for our town.

e. Lindsay

Deputy Clerk Lindsay Shoemaker gave her report. She took a few digital accessibility classes that emphasized the importance of the ADA bill. Doc Access is a company that can alter our PDFs to be compliant. Administrator Cheryl Campbell had a meeting with them yesterday and the two of them have a meeting with them next week to learn more. She took several municipal court sessions. Those touched on virtual court and significant changes for additional accommodations.

9. Staff Reports

a. Town Administrator

Build West is going to finish grating the lot behind the shop and we are going to put road base down. The quote for the road base will be on the next agenda. There will also be a quote for garage door openers. Cheryl and McKenzie sent out 28 weed and trash violation letters. Buildings and Grounds Supervisor Tim Costello sent the Ranger to Harley-Davidson to be repaired. Monsido is not turning out the way we expected for the website. Cheryl will have a meeting with DocAccess to see if it is a viable solution for us. Maria is working on the credit card credits and holds. The Community Gardens may have been vandalized, cameras will be put up soon to monitor them.

b. Police Chief

Chief Black gave his report. Officer McGarry's schooling has been reimbursed by the State. The Part-Time officer position is open and there are three applications. They are preparing in case an officer leaves. The Sgt has three of the four rifles sold. The contractors have submitted the plans for the PD construction. Chief Black spoke about SurePass, a verification app for law enforcement officers that offers training and other helpful tools.

c. Town Attorney

Ms. Penfold gave her report. She is still going back and forth with Builder's First Source. She will push back once more with the pieces that the Board wants in the agreement and she will have an update as it comes in.

10. Other Board Issues

The auditors will be here at the next meeting to give their findings.

11. Announcements

12. Adjourn

Trustee Gary Sorensen moved to adjourn, seconded by Trustee Katherine Rodriguez.

VOTING YES: Mayor Fil Archuleta, Trustee Alex Lopez, Trustee Leigh Sorensen,

Trustee Rebecca Moreau, Trustee Katherine Rodriguez, Trustee Gary Sorensen,
Trustee Jasmine Marquez

VOTING NO: None

Motion carried.

Since there was no further business, Mayor Archuleta adjourned the meeting at
6:38pm.

Lindsay Shoemaker, Deputy
Town Clerk